

The Minutes of the meeting of
BILLESDON PARISH COUNCIL
held at 8.00 pm on Monday 12th June 2017
in the Chapel Room, Billesdon

12	Appointment of Chairman - Cllr Paul Collins was unanimously elected and appointed Chairman of Billesdon Parish Council. Cllr Collins signed the Declaration of Acceptance.	
13	Public Forum - No members of the public were present.	
14	i	Apologies for Absence - Apologies were received from County Cllr Simon Galton.
	ii	Declarations of Interest - No declarations were received.
	iii	The Minutes of the Parish Council meeting and the Parish Assembly, held on 24th April 2017 were accepted as a true record and were signed by the Chairman.
15	Matters arising - The formal adoption of the BT phone box will be deferred until the Parish Council has sight of the existing contract. Cllr Collins will be attending a meeting about the future of the 747 bus service arranged by Houghton on the Hill Parish Council.	
16	Correspondence and Clerk's Report - The Clerk reported on advice he had received about Dementia Awareness support in the Harborough area. It was proposed that a public meeting is arranged at the Coplow Centre to assess interest in the setting-up of a local group. The Clerk is still seeking a handyman to improve the access to the Wildlife Area and will arrange a meeting with another contractor.	
17	Appointment of Clerk - <u>It was resolved</u> to agree the terms and conditions and contract of employment of the Clerk in accordance with NALC guidelines.	
18	i	Annual Audit – <u>It was resolved</u> to approve the Governance Statement to be submitted to the external auditors following the internal audit by Ireland and Company.
	ii	Annual Audit – <u>It was resolved</u> to approve the Accounting Statements (Section 2 of the Annual Return) to be submitted to the external auditors following the internal audit by Ireland and Company. The Internal auditor's comments were noted.
	iii	<u>It was resolved</u> to approve the Clerk's Financial Report and to authorise the payments due: 1282 - Ace Tree Services - Work to village green trees - £200-00 1283 - Leicestershire County Council - Street Lighting charges - £1349.94 1284 -Stephen Butt - Clerk's salary (1 January - 31 March 2017) - £510.34
19	New seating - <u>It was resolved</u> to purchase three bench seats from Realise Futures for installation outside the Coplow Centre and the Wildlife Area, and as the seat being donated by the WI to mark their centenary.	
20	<u>It was resolved</u> NOT to install a new dog bin at the end of Muddy Lane following advice received from John Kemp at Harborough District Council.	
21	Reports	Planning Advisory Group - Cllr reported that the Kate's Hill development is delayed due to error in mapping the route of the footpath.

	<p>Coplow Centre - Cllr Francis informed the Council of the continuing good performance of the centre with many successful events planned. A new cooling unit had been installed to service the bar, and there had been a theft of cable.</p>
	<p>Play Area - Cllr Thrift informed the Council that he was ordering new bolts for one of the Calloo adult fitness units which had been reported as missing.</p>
	<p>Wildlife Area - Cllr McLaren reported that other means of removing the weed from the centre of the pool were being investigated. The uneven entrance was discussed further.</p>
	<p>Neighbourhood Watch - It was noted that two Sat-Navs had been stolen from unlocked vehicle in Weare Close.</p>
	<p>Joint Burials Committee - Cllr Ford advised the Council there were no actions to report, except that the contractor for the planned Lychgate remedial work will be chased.</p>
22	<p>Next Meeting - <u>It was resolved</u> that the next meeting will be held on Monday 24 July 2017.</p>

SIGNED

_____ CHAIRMAN

_____ DATE